



215 32<sup>nd</sup> Street, Newport News, VA 23607 Tel. 757-244-0716 Email: info@Vaboysla.com

## JOB DESCRIPTION

**Position:** Life Coach for Boys

**Hired by:** Human Resources

**Responsible to:** Site Manager

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### JOB DESCRIPTION:

The Life Coach's job is to *support youth to do their best thinking and practice*. To do this, the coach encourages full participation, promotes mutual understanding and cultivates shared responsibility. By supporting everyone to do their best thinking, a coach enables boys to search for inclusive solutions and build sustainable agreements as they participate in program activities.

### PRINCIPAL RESPONSIBILITIES:

- Facilitate Boys Leadership Alliance programs in a professional manner
- Set the example as a good role model by being attentive to all boys
- No texting, cell phone and Facebook use is permitted in the classroom and may result in termination of employment
- Ensure classroom management through proper preparation and program planning prior to boys coming into group
- Create a learning environment by keeping the classroom clean and educationally decorated.
- Engage boys and teach life skills and character education and assist with homework.
- Ensures activities and programs are Implemented and delivered to ensure "One Boys Leadership" concept
- Clean Classroom Daily
- Group rules should be posted and visible.
- Read curriculum and do program planning to keep boys engaged
- Complete weekly and monthly reports
- Take attendance daily and keep track of the number of boys you have within your group at all times.
- Make sure that all boys are visible at all times.
- Complete detail incident reports of all incidents and discuss with the Site Manager
- Only speak with parents in the present of Site Manager.

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